Bossier Sheriff's Office RFP # 2016-0099
BC/BSO Project Name: BC/BSO CAD/RMS/JMS Joint RFP
RFP Published Date: September 19, 2016
RFP Response Due Date: November 17, 2016
The RFP has been published via Bidsync

Bossier City and the Bossier Sheriff's Office are seeking proposals from qualified Vendors to design, configure, train, implement, and maintain a fully-functional, turn-key, scalable, integrated, Commercial Off the Shelf ("COTS"), CAD, Mobile, Law Enforcement RMS, Fire RMS, Jail Management, Business Intelligence System in accordance with the terms and conditions of this RFP.

Bossier City and the Bossier Sheriff's Office (BSO) have identified the need to upgrade their Public Safety information systems, technologies and applications; using an integrated approach, in order to better support the operations of its Public Safety agencies. Bossier City and BSO are seeking a hardware/software solution that addresses their strategic vision, goals and objectives; and requirements articulated in this RFP.

Bossier City and the Bossier Sheriff's Office have collaborated and communicated with each other regarding requirements and criteria for a new CAD/RMS/JMS system. Bossier City and BSO have completed due diligence concerning the pros and cons of purchasing a single system for both jurisdictions. A decision has been made that two separate systems that are interfaced with each other will provide the best overall benefit to Bossier City and the Bossier Sheriff's Office.

Via this RFP process, Bossier City and the Bossier Sheriff's Office will each procure their own CAD/RMS/JMS systems from the same vendor resulting in two distinct contracts with the selected company. In addition to the two distinct CAD/RMS/JMS systems, BC/BSO are seeking a single (shared) Business Intelligence/Analytics solution that will allow reports and dashboards to be generated for each jurisdiction (standalone) and combined (data from both jurisdictions).

Vendors should not reply with information proposing a single CAD/RMS/JMS system for both jurisdictions.

Responding Vendors are required:
1. **To have experience providing in the Public Safety CAD/RMS/JMS industry for a minimum of seven years**
2. **A proven CAD/RMS/JMS solution that is successfully employed by public safety jurisdictions of similar size or larger as Bossier Parish/Bossier City**
3. **Superior Project Team with a highly experienced Project Manager, Subject Matter Experts, and Technicians supporting the implementation of all equipment, software, wiring and interfaces**
4. **Proven positive relationships with current customers as Bossier City and the Bossier Sheriff's Office desire to establish a relationship with a partner going forward**

The primary point of contact concerning the RFP process for both the Bossier Sheriff's Office and Bossier City is BSO Lt. Justin Poole at 318-935-2137 or jpoole@bossiersheriff.com.

Contact Lt. Poole to obtain a copy of the RFP.

The primary point of contact for Bossier City is BPD Sgt. Michael Booker at 318-549-4522 or bookerm@bossiercity.org.

Responding CAD/RMS companies are prohibited from contacting any other Bossier Sheriff's Office and Bossier City personnel concerning this project.

https://www.bidsync.com/bidsync-cas/login?service=https%3A%2F%2Fwww.bidsync.com%2FDPXLogin
Search: BC/BSO CAD/RMS/JMS

The PDF version of the Bossier City/Bossier Sheriff CAD/RMS/JMS RFP published on Bidsync is considered the public document. A Word version of the BC/BSO CAD/RMS/JMS RFP will be provided to any requesting Company for the single purpose of assisting them with the preparation of a RFP response. The requesting Company agrees that the Word version of the BC/BSO CAD/RMS/JMS RFP will be used for the sole purpose of responding to the RFP. The Company is prohibited from using the Word version of the BC/BSO CAD/RMS/JMS RFP in any other manner. The Company is prohibited from copying and/or sending the Word version of the RFP in any manner. If the Company chooses to not respond to the RFP they will delete the Word version.

ADDENDA:
Addenda have been published via Bidsync on the following dates below. Any company that does not have access to Bidsync may contact Lt. Poole with the Bossier Parish Sheriff's Office via email at jpoole@bossiersheriff.com or by phone at 318-935-2137 to request a copy of any addenda.

November 4, 2016
Addenda to BC/BSO CAD/RMS/JMS Joint RFP

Addendum #6
1. **Change on Deadline for Receipt of Proposals and BC/BSO Evaluation of Proposals**: The deadline for receipt of proposals from vendors has changed, and the BC/BSO evaluation period has changed. The following new dates are below:

RFP Schedule of Events

1) Release of Request for Proposal   September 19, 2016
2) Pre-Proposal Conference   October 13, 2016

3)	Last Day for Submission of Questions	November 3, 2016 5pm CDT
4)	BC/BSO Response to Questions submitted via Addendum	Through Nov 10, 2016
5)	**Deadline for Receipt of Proposals**	**December 2, 2016 5pm CDT**
6)	**BC/BSO Evaluation Period**	**December 3 – January 2017**
7)	Vendor Demo's (TBD)	February 2017
8)	Notice to Award Contract (TBD)	March 2017
9)	Projected Contract Start Date 2017 (TBD)	April/May

Note: BC/BSO maintain the right to extend any of the above dates as needed.

2. **Clarification of Question:** A question was asked if a Vendor could provide the benefits of a single system versus two systems in Section 24 (e.g., improved integration and interoperable capabilities and costs savings).

   Answer: Section 24 is an open section for additional information. Vendors may respond with any information they would like to provide for BC/BSO in this section. However, any information regarding cost or cost savings shall be listed on a separate document in the labeled cost proposal envelope under heading: Section 24. BC/BSO will not procure a single system via this RFP. If a decision is made to procure a single system, a new RFP will be published.

November 2, 2016
Addenda to BC/BSO CAD/RMS/JMS Joint RFP

Addendum #5

   Question #1: Could you please clarify or confirm our understanding of the desired operation of 911 CAD and call taker operations?

We understand that the Bossier Parish 911 is the primary PSAP and all calls to 911 in the Parish are answered by Bossier Parish 911. We also understand that Bossier Parish 911 would continue to use the Tiburon CAD system. As part of this RFP, both Bossier City Police/Fire and Bossier Sheriff would use their own instance of the new CAD solution.

Under the Bossier Parish 911 section in the RFP (page 39) there is a bullet item under the workload that lists: Calls for Service Dispatched in 2015: 10,349. Does Parish 911 dispatch City, Sheriff, or Fire units? Or do they always transfer the call for dispatch purposes?

Also, both Bossier Sheriff and Bossier City Police list the number of calls entered into CAD for year 2015. Some of these calls are officer initiated but are there other calls coming in on separate 7 digit lines that get entered into CAD? Or is there another source for emergency calls?

In short, any clarity you can provide to the overall call taking and dispatch operations would be helpful.

Answer #1: It is correct that Bossier 911 answers all incoming 911 calls and Bossier 911 maintains the call information within Tiburon CAD. Calls for service that are Law are transferred out to the appropriate law enforcement agency based on jurisdiction. Fire and EMS calls; if located within the City limits of Bossier they are transferred to the Bossier City Fire Department, all other calls located within the parish are processed in house by 911 and dispatched by 911.

The number of calls for service listed for the Bossier Sheriff's Office include Bossier Parish 911 transferred calls for service, calls for service made directly to the Bossier Sheriff's Office through administrative lines (i.e., main line/rollover lines coming into the Bossier Sheriff's Office), and deputy initiated incidents. These are the only three sources from which calls for service originate.

Bossier City Police services are listed within the RFP on page 26 which include Bossier Parish 911 transferred calls for service, calls for service made directly to the Bossier City Police Department through administrative lines (i.e., main line/rollover lines coming into the Bossier Police Department), and officer initiated incidents. Calls for service originate from these only three sources.

Bossier City Fire services are listed within the RFP on page 28 which include Bossier Parish 911 transferred calls for service, calls for service made directly to the Bossier City Fire Department through administrative lines (i.e., main line/rollover lines coming into the Bossier Fire Department), and officer initiated incidents. Calls for service originate from these only three sources.

Question #2: Page 44 of the RFP indicates that the Sheriff's Office currently uses NetMotion. Does the City use NetMotion? Does the City and/or County use 2 Factor Authentication?

Answer #2: Yes. Bossier Sheriff's Office does use 2 Factor Authentication (certificate and password).

Yes. The product used is Radio IP and Bossier City Police is in the process of changing all users to a 2 Factor Authentication (certificate and password).

Bossier City Fire also uses Radio IP and will be changing to 2 Factor Authentication (certificate and password).

Question #3: For JMS related interfaces, please clarify which interfaces the City Jail will require and which interfaces the Parish Jail will require. Please include the type (Livescan, RMS, etc.) for each and the vendor that supplies each system that the JMS needs to interface with.

Answer #3: Bossier Police Department interface information can be found on pages 96 through 108 of the RFP. Bossier Parish Sheriff's Office interface information can be found on pages 108 through 123 of the RFP.

Question #4: In the JMS requirements, rows 44, 50, 54, 76-70, vehicle information is cited. Please confirm the jails are looking to collect vehicle information in the JMS as opposed to the RMS.

Answer #4: The items in the Bossier City and Sheriff Functional Criteria Template spreadsheet are not requirements. Please disregard rows 44, 50, 54, 76-70 in reference to JMS.

Question #5: In the JMS requirements, rows 83-89, there is certain data requested that is typically associated with street GIS solutions. Please clarify that the jail is looking to maintain street data as opposed to utilizing GIS data maintained in another system.

Answer #5: On the Bossier City and Sheriff Functional Criteria Template, please disregard rows 83-89 in reference to JMS.

Question #6: In the JMS requirements, rows 110, 121-122, 127, 444, 480, barcode scanning capability is requested. Please clarify whether the jails are looking to use tethered or untethered barcode readers.

Answer #6: BC/BSO would like to know the full capabilities of tethered and untethered barcode readers.

November 1, 2016
Addenda to BC/BSO CAD/RMS/JMS Joint RFP

Addendum #4

1. **Correction for Answer on Addendum #3, Question #2**: Regarding backup, is there a desire for a full disaster recovery site for each agency? The correct answer should be the following:

    Correct Answer#2 on Addendum #3:

(For BSO) - Please include all pricing for this section as an "Optional System". Yes. In addition to the Primary Site located at BSO HQ, BSO would like to maintain a "Hot Site" at the Bossier City Training Complex for the CAD/Mobile applications. The system installed at this site should be in a   100% ready status so that in the event of an emergency the CAD/Mobile applications are ready to be   used. This functionality should be 100% automatic with no human intervention required. This site is   connected to the Courthouse location by an AT&T 10mb circuit that can be upgraded as needed. If the   speed of the AT&T circuit is deemed not to be large enough for the new system, there is additional   capacity available that BSO can upgrade to with AT&T.

BSO uses a combination of VEEAM and Symantec Backup Exec to provide backup/restore capabilities for   the offsite storage of their data. The "Hot Site" location should have the storage and processing capacity   so that in the event of a long term disaster, all systems can be restored to the network in place at the   "Hot Site". In the event of a disaster, BSO needs the CAD/Mobile applications to be available immediately. If there is a long-term outage, BSO needs the ability to then bring up all other applications   on the primary system. These applications do not need to be available immediately but within a 4-7 day   window.

All hardware needed for this solution needs to be quoted as well.

(For BC) - Yes, we will require an off-site disaster recovery system. We currently have real time data at   our current off site with tape backup as a failure. The Bossier City Training Complex is our hot site 100% redundancy for the RMS/JMS/CAD/Mobile applications. The system installed at this site should be in a 100% ready status so that in the event of an emergency the RMS/JMS/CAD/Mobile applications are ready to be used. This functionality should be 100% automatic with no human intervention required.

2. **Correction for Answer on Addendum #3, Question #39**: 7.2 Mobile/AVL/ARL System, Number 4: Would the City/Parish clarify if all agencies currently have card readers?
   o If so, what are the makes and models of the readers?
   o If not, are vendors to provide them?
   o How many for the BPD?
   o How many for BPSO?
   o How many for the BFD?

o   How many for the

Correct Answer #39 on Addendum #3:

(For Bossier City PD) – Bossier City PD is not currently using AVL.
(For Bossier Parish SO) – Bossier Parish Sheriff's Office is currently not using AVL.
(For Bossier City FD)—Bossier City Fire has 25 vehicles that are currently using
 AVL.

October 31, 2016
Addenda to BC/BSO CAD/RMS/JMS Joint RFP

Addendum #3
3. **Change on RFP Schedule of Events**: The last day for submission of questions
   has been extended to allow vendors time to review responses to questions,
   and the BC/BSO response to questions submitted via addendum has been
   extended to the following new dates below:

RFP Schedule of Events

1) Release of Request for Proposal   September 19,
   2016
2) Pre-Proposal Conference   October 13,
   2016
3) Last Day for Submission of Questions   November 3,
   2016 5pm CDT
4) BC/BSO Response to Questions submitted via Addendum   Through Nov
   10, 2016
5) Deadline for Receipt of Proposals   November 17,
   2016 5pm CDT
6) BC/BSO Evaluation Period   November 18
   – January 2017
7) Vendor Demo's   February 2017
   (TBD)
8) Notice to Award Contract   March 2017
   (TBD)
9) Projected Contract Start Date   April/May
   2017 (TBD)

Note: BC/BSO maintain the right to extend any of the above dates as needed.

10) **Clarification:** For clarification purposes Vendors responding with a partnership solution (e.g. FRMS, JMS) shall include relevant detailed information about the partnership company using *Section 1 Company Information* as the guideline.

Question #1: Will the BC/BSO consider a proposal that outlines a single system solution for this project?

Answer #1: No. As articulated in the RFP, Bossier City and Bossier Sheriff's Office (BC/BSO) have completed research regarding the utilization of a single system for both jurisdictions. BC/BSO understand that many Vendors have CAD/RMS/JMS systems that are multi-agency capable. However, there are additional important factors that must be evaluated for two jurisdictions to utilize the same system. Based on the assessment of this issue, BC/BSO have made a decision to procure two distinct systems (that are same version from the same company) that have a level of interoperability with each other.

Question #2: Regarding backup, is there a desire for a full disaster recovery site for each agency?

Answer #2: (For BSO) - Please include all pricing for this section as an "Optional System". Yes. In addition to the Primary Site located at BSO HQ, BSO would like to maintain a "Hot Site" at the Bossier City Training Complex for the CAD/Mobile applications. The system installed at this site should be in a 100% ready status so that in the event of an emergency the CAD/Mobile applications are ready to be used. This functionality should be 100% automatic with no human intervention required. This site is connected to the Courthouse location by an AT&T 10mb circuit that can be upgraded as needed. If the speed of the AT&T circuit is deemed not to be large enough for the new system, there is additional capacity available that BSO can upgrade to with AT&T.

BSO uses a combination of VEEAM and Symantec Backup Exec to provide backup/restore capabilities for the offsite storage of their data. The "Hot Site" location should have the storage and processing capacity so that in the event of a long term disaster, all systems can be restored to the network in place at the "Hot Site". In the event of a disaster, BSO needs the CAD/Mobile applications to be available immediately. If there is a long-term outage, BSO needs the ability to then bring up all other applications on the primary system. These applications do not need to be available immediately but within a 4-7 day window.

All hardware needed for this solution needs to be quoted as well.

(For BC) - Yes, we will require an off-site disaster recovery system. We currently have real time data at our current off site with tape backup as a failure.

Question #3: Fire Records Management is mentioned in the RFP, is there a desire for a certain vendor or is that left up to the solution provider?

Answer #3: No. There is not a desire for a certain vendor. It is left up to the solution provider.

Question #4: Do you have a list of the current vendors that BC/BSO is utilizing for each of the pieces listed in the RFP?

Answer #4: The current list of vendors that BC/BSO is utilizing is listed in the RFP under *Current Technical Information* starting on page 39.

Question #5: There is mentioned a CAD to CAD interface for a Tiburon system. Who is using the Tiburon system?

Answer #5: Bossier Parish 911 is currently using the Tiburon system. Bossier Parish 911 information is listed on page 38-39 of the RFP.

Question #6: Can BC/BSO clarify version and actual product for Tiburon system being used?

Answer #6: Tiburon CAD version 1.7.2.56y6. Bossier Parish 911 information is listed on page 38-39 of the RFP.

Questions #7: Please confirm that vendors need only submit one hard copy and one electronic copy of the completed RFP Cost Workbook.

Answer #7: Correct. Vendors need only submit one hard copy and one electronic copy of the completed RFP Cost Workbook.

Question #8: Please identify the BC/BSO's current CAD, RMS, and JMS vendors.

Answer #8: Bossier City currently utilizes a SunGard AS 400 CAD/RMS/JMS system. Bossier Sheriff's Office uses the SunGard AS/400 CAD/RMS systems. For Bossier Sheriff's Office jail applications, it is a custom legacy system (not SunGard) on the AS/400. The current systems utilized by BC/BSO are listed in the Current Technical Information section starting on page 39.

Question #9: Please confirm that Bossier City Police requires 75 desktop computers with RMS access and that Bossier Sheriff's Office requires 30 desktop computers with RMS access.

Answer #9:
(For BCPD) – Correct. BCPD requires 75 desktop computers with RMS access.
(For BSO) - The current number of users that require RMS access for Bossier Parish Sheriff's office is 26 with future users that require RMS access to be 85. 60 users are expected to use the system concurrently depending on RMS definition.

Question #10: RFP page 38, under VIPER System Infrastructure reads, "Bossier Police and Fire do have the equipment in place that would allow for interface of the phone to CAD. The Sheriff's Department does not. The RFP will need to include a quote for interface between CAD and the This would consist of a total of 9 positions at three separate locations." Please clarify the language missing

from, "The RFP will need to include a quote for interface between CAD and the…"

Answer #10: Bossier Police and Fire do have the equipment in place that would allow for interface of the phone to CAD. The Sheriff's Department does not. The RFP will need to include a quote for interface between CAD and the VIPER 911 system. This would consist of a total of 9 positions at three separate locations.

Question #11: RFP page 96, Section 19.2 Bossier City Mandatory Interface List contains an incomplete sentence that reads, "Include detailed information regarding all interfaces. It is assumed…" Please clarify the remainder of this section.

Answer #11: Disregard "It is assumed." It is a remnant from a previous draft version.

19.2 Bossier City Mandatory Interface List Include detailed information regarding all interfaces. ~~It is assumed~~

Question #12: Pages 108 & 123: We have two (2) Section 20's. This is likely due to the fact that Interfaces have been broken into 2 sections: one for Sheriff's Office and on for City? We will continue to list two Section 20's unless otherwise directed.

Answer #12: A Section numbering sequence error has been identified starting at Section 20. The correct number sequence should be:

- o   Section 20 Bossier Sheriff's Office Interface Plan
- o   Section 21 Vendor Product Service and Support
- o   Section 22 Software Warranty and Maintenance
- o   Section 23 Roadmap/Enhancements
- o   Section 24 Open Section for Additional Information

Please use the above Section/sub-section numbers in the response.

Question #13: PxP Section 13.3, 13.4, & 13.5 in Section 13. Training: The response can be incorporated into 5.1 above? Is this reference to Section 5.1 above or should it reference another section?

Answer #13: The correct reference is 13.1. Disregard "5.1" which is a remnant from a previous version. The intent is if a Vendor has already provided detailed information concerning the questions in 13.3, 13.4 and 13.5 in their response to

13.1, there is no need to repeat it. The only response required is "Refer to Section 13.1."

Question #14: PxP Section 19.2 Sentence appears to be truncated?

Answer #14: Disregard "it is assumed."

19.2 Bossier City Mandatory Interface List

Include detailed information regarding all interfaces. ~~It is assumed~~

Question #15: Cost Workbook: Section 7: Project Cost Summary only has 7a and 7d visible?

Answer #15: 7d should be 7b. The intent is to provide a clear breakdown of <u>all</u> costs for the proposed system. As articulated in the RFP, BC/BSO require a precise understanding of the cost of the proposed Core system separate from optional items. Each optional cost item should be shown in Section 7b in their own distinct line item. Responding Vendors are encouraged to provide any information they deem necessary to explain the various costs. Vendors are not constrained to the spreadsheet to provide additional information (e.g., a Word document included with the Cost Workbook).

Question #16: Section 2.2 (Page 52): "Describe the ability of the Vendor's Project Manager to provide bi-weekly and monthly written project status reports detailing relevant information to BC/BSO Project Manager. "

Question: Bi-weekly can mean twice a week or every two weeks. Please clarify.

Answer #16: Bi-weekly is meant as every two weeks.

Question #17: RFP Page #41 - Please confirm that the Bossier City Mobile Environment consist of 177 total MDCs, and not 135 as indicated?

Answer #17: The correct number is 177.

Question #18: RFP Page #47 - Out of the 370 future CAD users identified for Bossier City, how many of these users require full call taking/dispatch capability, and do the remaining users require view-only functionality?

Answer #18: The correct number will be 30 for full CAD use the remainder will be for view only.

Question #19: RFP Page #47 - Out of the 360 future RMS users identified for Bossier City, how many are expected to use the system concurrently?

Answer #19: The number will be 180.

Question #20: RFP Page #47 - Out of the 145 future CAD users identified for Bossier Sheriff's Office, how many of these users require full call taking/dispatch capability, and do the remaining users require view-only functionality?

Answer #20: 35 future users would require full call taking/dispatch capabilities and the remaining users would require view-only functionality.

Question #21: RFP Page #47 - Out of the 85 future RMS users identified for Bossier Sheriff's Office, how many are expected to use the system concurrently?

Answer #21: 60 future users are expected to use the system concurrently depending on RMS definition.

Question #22: RFP Page #93, - Hardware Specifications and Installation Plan - Should vendors propose hardware and operating system software as an option, since you are reserving the right to purchase these items separately?

Answer #22: Yes, hardware and operating system software should be shown as an option as BC/BSO is reserving the right to purchase these items separately.

Question #23: RFP Page #99 - Bossier City Fire - ACS Billing - What is the source system for the personnel information on the patient to be sent to ACS Billing? If the source is ESO ePCR, the assumption is that this is a system that is currently being used therefore would the vendor have to propose this interface to ACS Billing?

Answer #23: The "source system" is ESO and the interface between the 2 entities (ESO and ACS) is exclusive and is to remain that way.

Question #24: Page 17. Proposal Format: Proposals shall be submitted in one (1) original and twelve (10) copies.

Please clarify. Should the vendor submit 10 or 12 copies?

Answer #24: This question was answered in addendum #1: **Correction on Proposal Format:** The correct number of submitted proposals shall be one (1) original and ten (10) copies. There was a typographical error in the RFP.

Question #25: Pages 108 & 123: We have two (2) Section 20's. This is likely due to the fact that Interfaces have been broken into 2 sections: one for Sheriff's Office and on for City? We will continue to list two Section 20's unless otherwise directed

Answer #25: Same question and answer as #12 above. Please reference question and answer from #12 above.

Question #26: Point-by-Point, Section 13.3, 13.4, & 13.5 in Section 13. Training: Can the response to this section be incorporated into 5.1 above? Is this section a reference to Section 5.1 above or should it reference another section?

Answer #26: Same question and answer as #13 above. Please reference question and answer from #13 above.

Question #27: Point-by-Point, Section 19.2 The sentence appears to be truncated. Please provide clarification.

Answer #27: Same question and answer as #14 above. Please reference question and answer from #14 above.

Question #28: Cost Workbook: Section 7: Project Cost Summary only has 7a and 7d visible. Please provide clarification.

Answer #28: Same question and answer as #15 above. Please reference question and answer from #15 above.

Question #29: Does Bossier City require an off-site disaster recovery system?

Answer #29: Same question and answer as #2 above. Please reference question and answer from #2 above.

Question #30: Does Bossier Sheriff's Office require an off-site disaster recovery system?

Answer #30: Same question and answer as #2 above. Please reference question and answer from #2 above.

Question #31: Is there a preferred vendor for the Fire Records Management solution described in the RFP?

Answer #31: Same question and answer as #3 above. Please reference question and answer from #3 above.

Question #32: CAD: Would the City/Parish please provide the number of current active seats of call-takers/dispatchers for the following?
o Bossier City PD
o Bossier City FD
o Bossier Parish 911
o Bossier Parish SO

Answer #32:
(For Bossier City PD) – Bossier City PD currently has 10 seats of call-takers/dispatchers. Backup site has 3 seats and command bus has 2 seats.
(For Bossier City FD) - Bossier City FD currently has 6 seats of call-takers/dispatchers. Backup site has 2 seats and command bus has 1 seat.

(For Bossier Parish 911) - Bossier Parish 911 currently has 3 seats of call-takers/dispatchers.

(For Bossier Parish SO) - Bossier Parish Sheriff's Office currently has 12 total seats of call-   takers/dispatchers (7 at dispatch, 3 at Emergency Operations Center, and 2 at Mobile Command bus).

Question #33: CAD: Would the City/Parish please provide the current CAD vendor/version for each of the following?
o   Bossier City PD
o   Bossier City FD
o   Bossier Parish 911
o   Bossier Parish SO

Answer #33:

(For Bossier City PD) – The current CAD vendor for Bossier City PD is Sungard and the version number is 9.1.15.2.0.

(For Bossier City FD) - The current CAD vendor for Bossier City FD is Sungard and the version number is 9.1.15.2.0.

 (For Bossier Parish 911) - The current CAD vendor for Bossier Parish 911 is Tiburon CAD (Tritech) and the version number is 1.7.2.56y6.

(For Bossier Parish SO) - The current CAD vendor for Bossier Parish Sheriff's Office is Sungard and the version number is 9.1.14.1.0.

Question #34: LRMS: Would the City/Parish please clarify the current LRMS vendor/version for each of the following?
o   Bossier City PD
o   Bossier Parish SO

Answer #34:

(For Bossier City PD) - The current LRMS vendor is Sungard and the version number is 9.1.15.3.0.

(For Bossier Parish SO) - The current LRMS vendor is Sungard and the version number is 9.1.14.1.0.

Question #35: JMS, Page 44, Correctional Facilities, Command Center and Training Academy: The RFP notes that the Parish has a custom AS/400 JMS. Would the City/Parish please also provide the vendor and version for the JMS used by the Bossier City PD?

Answer #35: BCPD Current system SunGard Version number is 9.1.15.3.0.

Question #36: JMS: Would the City/Parish provide the number of employees who will need to be trained on the new JMS by facility?
o   Bossier City Jail

o Bossier Parish – Minimum Security
o Bossier Parish – Medium Security
o Bossier Parish – Maximum Security
o Bossier Parish – SHISAP Re-Entry

Answer #36:
(For Bossier City Jail) – The Bossier City Jail would require 27 employees to be trained currently.
(For Bossier Parish Minimum Security) - The Bossier Parish Minimum Security does not require any employees to be trained at this time as the facility has recently been closed.
(For Bossier Parish Medium Security) - The Bossier Parish Medium Security would require 47 employees to be trained currently.
(For Bossier Parish Maximum Security) - The Bossier Parish Maximum Security would require 108 employees to be trained currently.
(For Bossier Parish SHISAP Re-Entry) - The Bossier Parish SHISAP Re-Entry would require 32 employees to be trained currently.
(For Bossier Parish Command Center) - The Bossier Parish Sheriff's Office Command Center would require 8 employees to be trained currently.

Question #37: JMS: Would the City/Parish specify the number of booking/intake positions for each of the following which will need mugshot cameras?
o Bossier City Jail
o Bossier Parish – Minimum Security
o Bossier Parish – Medium Security
o Bossier Parish – Maximum Security
o Bossier Parish – SHISAP Re-Entry

Answer #37:
(For Bossier City Jail) – The Bossier City Jail would require one mugshot camera at the main intake area.
(For Bossier Parish Minimum Security) - The Bossier Parish Minimum Security does not require any mugshot cameras at the booking/intake positions at this time as the facility has recently been closed.
(For Bossier Parish Medium Security) - The Bossier Parish Medium Security will need 2 booking/intake positions for mugshot cameras.
(For Bossier Parish Maximum Security) - The Bossier Parish Maximum Security will need 4 booking/intake positions for mugshot cameras.
(For Bossier Parish SHISAP Re-Entry) - The Bossier Parish SHISAP Re-Entry will need 1 booking/intake position for mugshot photos.

Question #38: Citations: Would the City/Parish provide copies of the current tickets/citations which are issued by each agency?

Answer #38: Yes. Copies provided upon request. Any vendor interested in a copy of a BPSO ticket/citation or Bossier City PD ticket should contact Lt. Poole with the Bossier Parish Sheriff's Office via email at jpoole@bossiersheriff.com as a copy a BPSO ticket/citation and a copy of a Bossier City ticket will be provided to the vendor that asked this question.

Question #39: 7.2 Mobile/AVL/ARL System, Number 4: Would the City/Parish clarify if all agencies currently have card readers?

o If so, what are the makes and models of the readers?

o If not, are vendors to provide them?

      o How many for the BPD?

      o How many for BPSO?

      o How many for the BFD?

      o How many for the

Answer #39:

(For Bossier City PD) – Bossier City PD is not currently using AVL.

(For Bossier Parish SO) – Bossier Parish Sheriff's Office is currently not using AVL.

(For Bossier City FD)—Bossier City Fire has one vehicle that is currently using AVL.

Question #40: 7.2 Mobile/AVL/ARL System, Number 9: Would the City/Parish clarify if the BPD and BPSO currently have card readers?

o If so, what are the makes and models of the readers?

o If not, are vendors to provide them?

      o How many for the BPD?

      o How many for BPSO?

Answer #40:

(For Bossier City PD) – Magtek card reader which was issued by the state for LaCrash. 80.

(For Bossier City FD) – Currently have 18 on order from vendor.

(For Bossier Parish SO) – Currently, BPSO has 78 mobile users that are equipped with card readers that are supplied by LA CRASH as driver's license readers. The readers are currently used for the LA CRASH program only. The make and model are: Magtek 21040140. Vendors will need to supply at least 100 card readers if current LA CRASH card readers will not work with proposed software.

Question #41: 8.2 Core LRMS Capabilities, Number 4: Would the city clarify if bar coding equipment is currently in place for the following:

o Asset Management

      o If so, how many and of what makes and models?

- o If not, are vendors to provide them?
  - o How many for the BPD
  - o How many for the BPSO?
- o Property and Evidence Management
  - o If so, how many and of what makes and models?
  - o If not, are vendors to provide them?
    - o How many for the BPD
    - o How many for the BPSO?

Answer #41:

(For Bossier City PD) – No Barcoding is used by Bossier City PD for Asset Management. For Property and Evidence, Bossier City PD, Motorola MC750 handheld scanners and we have a total of 2.

(For Bossier Parish SO) - Bossier Parish Sheriff's Office currently does not use bar coding equipment for Asset Management. Vendors would need to provide at least 4 barcode scanners. Bossier Parish Sheriff's Office has one barcode printer: SATO model CG408TT-RS. This is a USB printer connected to a computer. Bossier Parish Sheriff's Office has one tethered USB hand-held barcode scanner that accompanies the printer. Vendors would need to provide at least 3 barcode scanners.

Question #42: 8.4 LRMS Options, Number 9: Would the City/Parish please provide an example or explanation of an Indentation Card?

Answer #42:
(For Bossier City PD) – Copies provided upon request. Any vendor interested in a copy of an ABO card, City employee card, City Police card, or Retired City police card should contact Lt. Poole with the Bossier Parish Sheriff's Office via email at jpoole@bossiersheriff.com as copies of the above cards will be provided to the vendor that asked this question.
(For Bossier Parish SO) - Bossier Sheriff's Office currently does not use an Indentation Card. For future use, if provided, the Bossier Sheriff's Office would use supplied software for creation/printing of Commission Cards or Door Access Cards.

Question #43: 8.4 LRMS Options, Number 13: Would the City/Parish please list the data which is captured for Off Duty Employment Tracking?

Answer #43:
(For Bossier City PD) – A copy of a BCPD Off-Duty employment request form will be supplied upon request. Any vendor interested in a copy of a BCPD Off-duty employment request form should contact Lt. Poole with the Bossier Parish Sheriff's Office via email at jpoole@bossiersheriff.com as a copy of a BCPD Off-duty employment request form will be provided to the vendor that asked this question.
(For Bossier Parish SO) - The current fields of data captured for Off Duty Employment Tracking for Bossier Parish Sheriff's Office include: Name of Individual/Organization; Date; Event Title; Event Location; Event Type; Number of requested personnel; Expected # Participants, Spectators, etc.; Contact

information (Phone; Fax; Email Address; Billing Person/Organization; Billing Address); Event Date(s); Event Times; Estimated Hours Needed; Signature; Deputy receiving request; Date; Supervisor Approval; Date.

Question #44: 8.5.5 LRMS Property and Evidence, Number 17: Would the City/Parish please elaborate on the current quality review process, including the type of information captured, and explain the context
which creates a need for this quality review process?

Answer #44:
(For Bossier City PD) – How your system will track an update as supplement reports or evidence is added to the original repot. In addition how will your system show a disposition if the evidence is no longer needed.

(For Bossier Parish SO) - No quality review is currently in place. BPSO receives evidence from deputies. BPSO may need to process items for latent prints or body fluids or prepare items to be transferred to the crime lab. At this time BPSO processes these items and write a narrative describing what was done and what was accomplished. BPSO would like a way to track these items and processes using the property screen. Check boxes or drop down menus or blank spaces to type in or some other device. This would be an easy way to note what processes were used and what the results were. Each of these processes should be reviewed and this review should be notated. BPSO is looking for a way to record all of this on the property screen.

Example: Deputy turns in an envelope. He logs the item in and during the log in sequence marks this item for latent print processing. He prints the barcode and drops the envelope into the temporary storage locker. Crime Scene collects the item the next day and scans it into a storage bin. At this point the item has been marked in the property screen "to be processed for latent prints". Crime Scene finished their morning duties and then runs a report to locate items needing to be processed for latent prints. The report indicates the envelope needs to be processed. Crime Scene retrieves the envelope, scans it out to CSI Smith for processing, and then processes the hammer for latent prints using magnetic powder. CSI Smith marks in the property screen the envelope was processed on 10/25/2016 using magnetic powder. This reveals no latent prints. He then processes the envelope using DFO and after this he uses Ninhydrin each time notating in the property screen what was done. If latent prints were developed or not should be noted in a short narrative space.

As for quality review, each of these processes needs to be reviewed. The reviewing deputy needs to be able to run a report showing what items were processed in a time span. He can then review the items looking over what processes were used and what the results were. He can follow up if need be with the detective to obtain elimination prints or suspect's prints. The series of

check boxes and / or drop down menus or spaces, would replace the need for the longer time consuming narrative.

Question #45: 8.5.6 LRMS Fleet Management, Number 5: Would the City/Parish please explain what is meant by a selective menu system?

Answer #45:
(For Bossier City PD) – Bossier City PD needs to know if your system can run a special report by using the information off my fleet, current system SunGard Version number is 9.1.15.3.0.
(For Bossier Parish SO) – Bossier Parish SO is referring to a drop-down user defined menu to collect data for reporting purposes.

Question #46: 8.5.12 Alcohol Beverage Ordinance Cards: Would the City/Parish confirm whether or not the ID cards require a photo to be printed on them?

Answer #46: Copy provided upon request. Any vendor interested in a copy of an ABO card should contact Lt. Poole with the Bossier Parish Sheriff's Office via email at jpoole@bossiersheriff.com as a copy of an ABO will be provided to the vendor that asked this question. Bossier Parish Sheriff's Office does not use ABO cards.

Question #47: 8.5.12 Alcohol Beverage Ordinance Cards: Would the City/Parish require integration between the ID system and the financial system?

Answer #47: Yes. BCPD will need to accept payments for licenses that will be issued to citizens.

Question #48: 9 Fire RMS System (FRMS): Would the City/Parish please provide the current FRMS vendor/version for the Bossier City FD?

Answer #48: SunGard Version number is 9.1.15.3.0.

Question #49: 10.5 JMS, Number 46: Would the City/Parish please provide examples of offender billing codes in the JMS and explain how they differ from inmate statuses?

Answer #49:
(For Bossier City PD) – If an inmate is moved Bossier City PD needs to know everything that is associated with this inmate, movement in the jail, out of the jail any fees for medical, show how your system will do a one stop shop for this.
(For Bossier Parish SO) - Billing codes are user-defined codes that currently distinguish what agency needs to be billed for housing an inmate. Different agencies may be charged different billing amounts such as parish inmates, Louisiana Department of Corrections inmates, and/or Federal inmates. Status codes are user-defined codes that currently distinguish the type of inmate that is housed in the facility such as Pre-trial, Parish Sentenced, Louisiana Department of Corrections, Parole Violator, etc.). Currently for reporting purposes, the combination of billing codes and the status codes of inmates are used to comprise the billing reports for each month. Inmates billing can change during incarceration along with statuses. As an example, upon initial arrest an inmate could be parish pre-trial and then get sentenced on a felony and turn into a Louisiana Department of Corrections inmate. At that time, there is a billing date used to signify the date that the inmates billing and status changed for reporting and billing purposes. Originally when booked, the inmate's booking date is used as the start of the billing cycle.

Examples of user-defined billing codes: Examples of user-defined status codes:

D = DOC   T = Pre-Trial
P = Parish   R = Rehab
A = Out of State Fugitives   C = DOC Preclassed
F = Federal Inmate   Q = Pre-Sentenced Investigation
S = Sex Offender Re-Entry   I = Federal Inmate
O = Other Agencies   F = Fugitive
E = Fed Sentenced   A = Parish Sentenced
B = B.O.P.   V= Parole Violator
R = DOC Rehab   S = Sex Offender Program
H = DHH Inmate

Question #50: 19.2.1 State of Louisiana/NCIC: Would the City/Parish list the CAD workstations which have full terminal access to NCIC by agency?

o   Bossier City PD

o   Bossier City FD

o   Bossier Parish 911

o   Bossier Parish SO

Answer #50:

(For Bossier City PD) – Bossier City PD has 6 workstations which have full terminal access to NCIC. Backup site has 3 seats and the command bus has 2 seats.

(For Bossier City FD) – Bossier City FD has 0 workstations which have full terminal access to NCIC.

(For Bossier Parish 911) - Bossier Parish 911 has 0 workstations which have full terminal access to NCIC.

(For Bossier Parish SO) - Bossier Parish Sheriff's Office currently has 12 total CAD workstations which have full terminal access to NCIC (7 at dispatch, 3 at Emergency Operations Center, and 2 at Mobile Command bus).

Question #51: In reference to requirement #619 under the RMS General and Law Criteria tab in the Functional Criteria spreadsheet, would the county please clarify if the city is doing UCR Summary reporting or NIBRS reporting and to whom?

Answer #51:

(For Bossier City PD) – BCPD will use the UCR reporting for our reports, and the reports are sent off to state and FBI under the UCR reporting.

(For Bossier Parish SO) – The Bossier Parish Sheriff's Office uses LIBRS to report to the Louisiana Sheriff's Association. The Louisiana Sheriff's Associations reports to the FBI. The Louisiana Sheriff's Association can be contacted at 225-383-8342 in reference to reporting to NIBRS.

September 30, 2016
Addenda to BC/BSO CAD/RMS/JMS Joint RFP

Addendum #2
1. **Change on Pre-Proposal Conference Date**: We received a request to change the date due to conflict with the International Association of Chiefs of Police Convention. The new date is:

Date: October 20, 2016 (Thursday)
Time: 1:30PM Central Time
Location: Bossier Sheriff's Substation, 2510 Viking Dr., Bossier City LA 71111
(Conference Room)
Call in number: 1-310-372-7549
Conference Code: 665869

September 27, 2016
Addenda to BC/BSO CAD/RMS/JMS Joint RFP

Addendum #1
1. **Correction on Pre-Proposal Conference Date**: The correct date/day of week is October 13, 2016 Thursday. There was a typographical error in the RFP.
2. **Correction on Bid Description Title/Project Name on Bidsync**: The correct project bid name/title is BC/BSO CAD/RMS/JMS Joint RFP. There was a typographical error on Bidsync.
3. **Correction on Proposal Format:** The correct number of submitted proposals shall be one (1) original and ten (10) copies. There was a typographical error in the RFP.

Question #1: We have reviewed the package and would like to ask a question before determining whether our company qualifies to submit a response. Is Bossier City and Bossier Parish only seeking solutions from vendors that have all three systems, RMS, CAD and JMS? Our company has an RMS and CAD system but does not currently offer JMS.

Answer #1: As explained in the RFP, the Core proposed system must have a JMS component. Your company is welcome to partner with a JMS company to provide a CAD/RMS/JMS solution. The response should identify the partnership and clearly articulate the integration between the various systems.

Question #2: Will a Microsoft Word Version of the RFP be made available?

Answer #2: Yes. The PDF version of the Bossier City/Bossier Sheriff CAD/RMS/JMS RFP is considered the public document. A Word version of the BC/BSO CAD/RMS/JMS RFP will be provided to any requesting Company for the single purpose of assisting them with the preparation of an RFP response. The requesting Company agrees that the Word version of the BC/BSO CAD/RMS/JMS RFP will be used for the sole purpose of responding to the RFP. The Company is prohibited from using the Word version of the BC/BSO CAD/RMS/JMS RFP in any other manner. The Company is prohibited from copying and/or sending the Word version of the RFP in any manner. If the Company chooses to not respond to the RFP they will delete the Word version.