

North Louisiana Criminal Justice Academy

Dr. David P. Walden
Academy Director



Post Office Box 850
Benton, LA 71006

ANNOUNCES THE Fourth POST Basic Academy

August 13 – November 3, 2010

7:30 AM – 5:00 PM

Monday – Friday

The *North Louisiana Criminal Justice Academy* is proud to announce our Fourth POST Basic Academy. The Fourth Basic Academy will begin August 13, 2010 and end November 3, 2010. Attached to this announcement, you will find all the information and forms necessary to become a part of this upcoming class.

All instructors at the academy are POST-certified and FBI/IDC-certified. Adjunct instructors have both experience and academic credentials that enhance their instructional efforts. The tuition for the academy is **\$800.00**. We are pleased to provide the following items to attending recruits:

- .40 caliber and shotgun ammunition (other caliber ammunition provided by sponsoring agency)
- PT uniforms
- An optional 45-hour POST Corrections Course at the conclusion of the Basic Academy
- Lunch each class day

The academy also features a new running track, a 30-station firing range, tiered classrooms with state-of-the-art technology, a driving/shooting simulator, a five-story rappelling tower, and a full-service kitchen. Physical training will be a component of the academy, but it will be constructive and incrementally-designed. The physical fitness entry requirement for Bossier Parish Sheriff's personnel is 10% on the Cooper Scale. There is no physical fitness entry requirement for outside agency personnel. There is no physical fitness exit requirement for any recruit attending the NLCJA; however, participation in the physical fitness program is **mandatory** for all recruits.

To enroll in the August 13, 2010 **Basic Academy**, please complete the attached forms and return them to the *North Louisiana Criminal Justice Academy*. Checks in the amount of \$800 should accompany the forms and be made payable to the **Bossier Parish Sheriff's Office**. **All Original Forms must be received by July 8, 2010** to ensure a spot in this class.

318- 965-3525
www.nlcja.com

The cost to attend the ***Refresher Course*** will be **\$350.00**. Please note that additional paperwork is required to attend the ***Refresher Course***, and ***POST must approve all Refresher Course Applicants***. Please contact this office should your agency have an officer that needs to attend a Refresher Course.

All recruits must submit the attached signed statement from a medical doctor certifying that he/she is physically able to participate in strenuous physical exercise. Once the completed forms are received, the applicant will be notified of further details. Driving directions and additional details about the academy are provided at www.nlcja.com.

For further information, please call me at **318-965-3525**. The staff and I look forward to this upcoming class and believe it will be a positive and life-altering experience for recruits, both professionally and personally.

Sincerely,

A handwritten signature in black ink that reads "David P. Walden". The signature is written in a cursive style with a large, prominent "D" and "W".

Dr. David Walden
Academy Director

North Louisiana Criminal Justice Academy

2981 Old Plain Dealing Road, Plain Dealing, LA 71064

Phone: 318-965-3525

Fax: 318-965-3526

Recruit Information

MUST BE RECEIVED NO LATER THAN JULY 8, 2010

Name: _____ Email Address: _____

Home Address: _____

City: _____ State: _____ Zip Code: _____

Home Phone: (____) _____ Cell Phone: (____) _____ Date of Birth: _____

Driver's License # and State: _____ Social Security Number: _____

Weight: _____ Height: _____ Blood Type: _____

Allergies: _____

List Medicines Currently Taking: _____

Emergency Contact: _____ Relationship: _____

Phone Number: (____) _____

Employing Agency: _____

Agency Email: _____

Agency Address: _____ City: _____ State: _____ Zip: _____

Agency Phone Number: (____) _____ Fax Number: (____) _____

Hire Date: _____ Badge Number: _____

Military Service: Yes _____ No _____ Branch: _____ Discharge Date: _____

Duty Issue Weapon: Make: _____ Model: _____ Caliber: _____

Clothing Size: Pants: S M L XL 2X 3X (circle one)

Shirt: S M L XL 2X 3X (circle one)

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training@bossiersheriff.com

APPLICANT FITNESS ASSESSMENT

I have examined _____ and certify that he/she is physically able to perform all rigorous physical fitness training activities that are required and necessary to complete the POST Basic Academy. These training activities include distance running (1.5 miles and greater), jumping, climbing, sit ups, push ups, crawling, calisthenics, defensive tactics, and ground fighting.

Date

Physician Signature

Physician's Printed Name

Address

City, State, and Zip

Contact Phone Number

A Special Note to the Certifying Physician

Attending any law enforcement academy is a physically and mentally grueling process. Academy recruits will be expected to perform the same basic tasks expected of them when they graduate the academy and become sworn officers dedicated to enforcing the laws of this state and country. Specifically, they must be able to engage in fierce physical combat. They should have the heart and lung capacity to support intense running and lifting. They will need the mental stamina of a gladiator and the mindset of a survivor. Law enforcement is not glitz and glamour. It is a tough physical and mentally-challenging profession, and only those who possess the aforementioned physical and mental attributes should apply.

We understand that many recruits will never see the inside of a patrol car. Instead, they will perform ancillary duties for the employing agency. However, at the *North Louisiana Criminal Justice Academy*, we view each recruit as a potential "street cop," and we encourage physicians to do likewise as they determine an individual's fitness for duty. While no one criterion should exclude an individual from participating at the academy, we do believe the age, weight, physical dexterity, and dependence on medical appliances should be considered by physicians. *Potential liability and the health and safety of all officers are preeminent reasons that justify a deliberate evaluation of each potential recruit.*

North Louisiana Criminal Justice Academy

General Information for Recruits

When and Where Do I Report?

All recruits planning to attend the Basic Academy beginning August 13, 2010 should report to the academy no later than **7:30 AM**. Vehicles should be parked on the north parking lot. Personal cell phones should remain in parked vehicles. Tobacco products, in any form, are disallowed and must remain in vehicles.

What should I wear?

Daily dress should be the recruit's agency uniform, devoid of any brass and any type of weapon (knives, chemical agents, etc.). Duty weapons should be left in the parked vehicle until directed by the range staff to retrieve them.

Will There Be PT On The First Day?

Yes. PT uniforms will be issued on the first day of the academy. Recruits will be responsible for their own PT tennis shoes. **Recruits need to be prepared to run 1.5 miles, run 300 meters, perform pushups and sit ups.**

What Should I Bring With Me?

- Duty Weapon (*to remain in locked care until directed otherwise*)
- Sturdy running shoes
- Internal mouthpiece for DT (Defensive Tactics)
- Supporter/cup for males; sports bra/females
- Towel, soap, shower shoes, combination lock
- Daily lunches will be provided, but recruits may opt to bring their own. Students will not be allowed to leave the academy for lunch.

What about personal hygiene, hair, etc?

Specifics will be detailed on the first day; however, the operative words for hair are ***neat and short***. Jewelry will not be worn with the exception of watches and wedding rings. A handbook will be sent to all prospective recruits upon the receipt of academy registration documents (NLT July 8, 2010), and strict adherence to stated policies and procedures will be expected from each recruit.

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Recruit Injury/ Illness Protocol

In the event of a recruit injury and/or illness, the following procedure will be followed by the *North Louisiana Criminal Justice Academy* staff:

- In the event of an injury sustained during an academy activity, the recruit will be driven to the Willis-Knighton WorkKare in Bossier City, Louisiana.
- If the injury warrants emergency medical attention, an ambulance will be called and/or the recruit will be driven to Willis-Knighton ER.

Agency heads should understand that agencies are ultimately responsible for payments to medical providers.

The signature of the agency head below acknowledges and accepts the above-stated protocol. Please fax this signed form to the North Louisiana Criminal Justice Academy at 318-965-3526.

Agency: _____ Date: _____

By: _____ Title: _____

Contact Number: _____

Louisiana Peace Officer Standards and Training

1885 Wooddale Boulevard, Room 1230
Baton Rouge, LA 70806-1511
Phone: 225-925-4942, Fax: 225-216-6934
Email: POST@lcle.la.gov

FORM PC-562: Certification of Employment

I hereby certify that the below-named individuals are peace officers, as defined in R.S. 40:2402, (The Peace Officer Standards and Training Law), Level 1 (Basic Peace Officer) or Level 2 (Basic Correctional Peace Officer).

I further attest that these individuals are employed by this department as police officers/ deputy sheriffs, in accordance with the provisions of R.S. 33:2218.2 et. seq. (Employment Status may be Full-Time, Part-Time, or Reserve/Auxiliary)

I respectfully request acceptance of these officers into your upcoming P.O.S.T. - certified basic training course.

Name	Social Security #	Driver's License # and State	Employment Status	Employment Date

I understand that (if monies are available through the Louisiana Commission on Law Enforcement) my department may be reimbursed a maximum of \$500 for each Level 1 and \$250 for each Level 2 (local) full-time certified graduate who meets the criteria outlined herein, depending on which specific training is completed.

The following personnel will not be deemed to be peace officers for purposes of Louisiana Commission on Law Enforcement reimbursement: personnel hired primarily to perform purely clerical or non-enforcement duties, including but not limited to typists, office machine operators, filing clerks, steno clerks, stenographers, animal shelter personnel, school crossing guards, secretaries, cooks, mechanics, and maintenance personnel whether or not duly commissioned.

RESERVE/PART-TIME OFFICERS, and STATE AND FEDERAL AGENCY PERSONNEL, ARE INELIGIBLE FOR REIMBURSEMENT UNDER ACT 562, AND ARE ALSO INELIGIBLE FOR RECEIVING SUPPLEMENTAL PAY.

This form (PC-562) shall be utilized as a cross-reference to determine compliance with the POST Law, as it relates to supplemental pay eligibility, reimbursement purposes, and eligibility for training.

Signature of Agency Head

Agency

Printed Name of Agency Head

Date

Must be original signature and NOT facsimile

ACADEMY DIRECTOR: Forward original with PC-10 (Exam Request) to P.O.S.T. Council, 1885 Wooddale Blvd., Rm. 1230 Baton Rouge, LA 70806

(RETAIN COPIES FOR YOUR FILES)

[318- 965-3525](tel:318-965-3525)
www.nlcja.com